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JATIYA YUVA BOARD OF
COMPUTER EDUCATION
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Dist- Nadia,
Pin- 741164
Phone-7602900701

JATIYA YUVA BOARD OF COMPUTER EDUCATION

UNDER JYBCE

A National Institute of Information Technology Education & Research
(An Autonomous Institution Registered Under Public Trust Act.)
Regd. No. 00123/18, Public Trust Act.
Course Reg. Under C.R. Act. 1957, MHRD, Govt. of India.

Courses

Course Code	DIPLOMA COURSE
DIG-R-860319	Certificate in Computer Basic Application (CCBA)
DIG-R-860320	Certificate Course in Cybercafe Management (CCCM)
DIG-R-860321	Certificate in Data Entry Expert (CDEE)
DIG-R-860322	Certificate in Basic Information Technology (CBIT)
DIG-R-860323	Diploma in IT & Data Entry (DITDE)
DIG-R-860324	Diploma in Computer Application (DCA)
DIG-R-860325	Diploma in Desk Top Publication (DDTP)
DIG-R-860326	Advance Course in Office Automation (ACOA)
DIG-R-860327	Diploma in Internet Programming & Web Designing (DIPWD)
DIG-R-860328	Diploma in Computer Application & Accounting Solution (DCAAS)
DIG-R-860329	Diploma in Information Technology (DIT)
DIG-R-860330	Diploma in Computer Hardware Technology (DCHT)
DIG-R-860331	Quick Expert in Spoken English (QESE)
DIG-R-860332	Diploma Course in Financial Accounting System (DCFAS)
DIG-R-860333	Diploma in Computer Application & Publishing (DCAP)
DIG-R-860334	Diploma in Web Technology (DWT)

Course Code	PROFESSIONAL COURSE
DIG-R-860350	Advance Diploma in Web Designing & Web Development Expert (ADWDWDE)
DIG-R-860351	Advance Computer Hardware Engineering (ACHE)
DIG-R-860352	Computer Chip Level Engineering Technology (CCLET)
DIG-R-860353	Diploma in Smart Computer Software Engineering (DSCSE)
DIG-R-860354	Advance Computer Network Engineering (ACNE)
DIG-R-860355	Mobile Repairing Expert & Maintenance Engineering (MREME)
DIG-R-860356	Advance Diploma in Interior Decoration & Designing Expert (ADIDE)
DIG-R-860357	Computer Hardware & Networking Engineering (CHNE)
DIG-R-860358	Advance Diploma in Animation with Maya (ADAM)
	Advance Diploma in Web Design Solution & Web Development Expert (ADWDSWD)



Application Form

Authorized signatory

Remarks

[illegible][illegible][illegible]

Status of the Institution : Trust ☐ Regd. Society ☐ Other ☐ Year of Establishment

[illegible]

Signature Head of the Institute

Computer Courses

MKD Master Key Depression

DURATION: 3 MONTH

Eligibility : Basic Literacy	Code No. : DIG-R-860312
► Learning Keys ► Typing Accuracy & Speed-Building practice ► Speed & Accuracy Development ► Online typing Aids. & Weekly assignments ► Project Work	

FEES STRUCTURE

Reg. Fees : 600/-
Course Fees: 1000/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CCSIUT Certificate Course in Software Installation, Up Gradation & Troubleshooting

DURATION: 3 MONTH

Eligibility : 8th	Code No. : DIG-R-860313
► Introduction to Hardware & Personal Computer ► Computer Mother Board, Storage, USB Devices ► SMPS & Troubleshooting ► Software Installation & System Files ► PC Tools & Anti Virus Software ► Internet & e-mailing	

FEES STRUCTURE

Reg. Fees : 700/-
Course Fees: 2600/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CCA Certificate in Computer Accounting

DURATION: 3 MONTH

Eligibility : 8th	Code No. : DIG-R-860314
► Computer Concept , Fundamentals & O.S ► F.O.A(Fundamental of Accounts) & Tally – ERP 9 ► Internet & e-mailing ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 800/-
Course Fees: 2400/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CCCO Certificate Course for Computer Operation

DURATION: 3 MONTH

Eligibility : Basic Literacy	Code No. : DIG-R-860315
► Computer Fundamentals & O.S. ► MS – Office – 2007 (MS-Word, MS-Excel, MS-Power Point.) ► Entertainment , Internet & e-mailing	

FEES STRUCTURE

Reg. Fees : 600/-
Course Fees: 1200/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CVSE Certificate in Vat Solution Expert

DURATION: 3 MONTH

Eligibility : 8th	Code No. : DIG-R-860316
► Tally – ERP 9 ► Vat ► Service Tax ► Accounting ► Assignment ► Internet & e-mailing	

FEES STRUCTURE

Reg. Fees : 1000/-
Course Fees: 2900/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

DMTM Diploma in Mobile Technology Maintenance

DURATION: 4 MONTH

Eligibility : 8th/10th	Code No. : DIG-R-860317
► Basic Mobile Phone ► Various Mobile Circuit ► Mobile Phone Repairing ► Mobile Repairing Tools ► Mobile Phone Faults ► Downloading Techniques ► Internet & e-mailing	

FEES STRUCTURE

Reg. Fees : 1000/-
Course Fees: 4200/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

Computer Courses

CDTP Certificate in Desk Top Publication

DURATION: 4 MONTH

Eligibility : 8th	Code No. : DIG-R-860318
► Computer Concept, Fundamentals & O.S ► D.T.P (Page Maker, Corel Draw, Photo Shop) ► Internet & e-mailing ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 800/-
Course Fees: 3200/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CCBA Certificate in Computer Basic Application

DURATION: 6 MONTH

Eligibility : 5th	Code No. : DIG-R-860319
► Computer Fundamental & O.S. ► MS – Office – 2007 (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Internet & e-mailing ► Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)	

FEES STRUCTURE

Reg. Fees : 800/-
Course Fees: 2800/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CCCM Certificate Course in Cyber cafe Management

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860320
► Computer Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point) ► Basic Internet Concept ► Software Installation (Adobe Reader, Java, Flash Player) ► Online Form Fill up ► Rail, Flight, Bus Ticket Booking ► Hotel Booking ► Mobile Recharge ► Online Passport Applicant ► Photoshop ► Scanning & Printing ► Windows Operating (File Folder, Drive Handling, CD & DVD Write, Pen Drive & Memory Card use)	

FEES STRUCTURE

Reg. Fees : 700/-
Course Fees: 4200/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CDEE Certificate in Data Entry Expert

DURATION: 6 MONTH

Eligibility : 5th	Code No. : DIG-R-860321
► Computer – an overview & operating system ► Introduction to Word Processing & Introduction to Spreadsheet ► Introduction to Presentations & Internet ► Formatting Document ► Formulas & Functions	

FEES STRUCTURE

Reg. Fees : 600/-
Course Fees: 2400/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

CBIT Certificate in Basic Information Technology

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860322
► Computer Fundamental & O.S. ► Windows Operating (File Folder, Drive Handling, CD & DVD Write, Pen Drive & Memory Card use) ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Entertainment ► Internet & Emailing (Software, Browsing, Mail Receive & Send, Create a Personal Account, Chatting) ► Enhancing Key Depression (Finger Setting on Keypad, Enhancing Typing Speed, Accuracy Measurement)	

FEES STRUCTURE

Reg. Fees : 800/-
Course Fees: 3600/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

DITDE Diploma in IT & Data Entry

DURATION: 6 MONTH

Eligibility : 10th	Code No. : SPG-R-860323
► Computer Fundamental & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Entertainment & Internet & e-mailing ► Enhancing Key Depression (Finger setting on Keypad, Enhancing Typing Speed, Accuracy measurement) ► Windows Operating (File, Folder, Drive handling, CD & DVD Writer, Pen Drive & Memory Card use)	

FEES STRUCTURE

Reg. Fees : 1200/-
Course Fees: 4200/-

Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

Computer Courses

DCA

Diploma in Computer Application

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860324
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► HTML , Internet & e-mailing ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 4600/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DDTP

Diploma in Desk Top Publication

DURATION: 6 MONTH

Eligibility : 8th	Code No. : DIG-R-860325
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Power Point) ► D.T.P. (Page Maker, Corel Draw, Photo Shop) ► Internet & e-mailing ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 3800/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

ACOA

Advance Course in Office Automation

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860326
► Adobe PageMaker, Adobe Photoshop ► Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.) ► Computer Maintenance & Software Installation ► F.O.A(Fundamental of Accounts) & Tally – ERP 9 ► Internet & e-mailing	

FEES STRUCTURE

Reg. Fees : 800/-

Course Fees: 5800/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DIPWD

Diploma in Internet Programming & Web Designing

DURATION: 6 MONTH

Eligibility : 12th	Code No. : DIG-R-860327
► Computer Concept , Fundamentals & O.S ► Computer Network & Internet ► HTML & Front Page ► VB Script , Java Script & Flash ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 8600/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DCAAS

Diploma in Computer Application & Accounting Solution

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860328
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► F.O.A(Fundamental of Accounts) & Tally – ERP 9 ► Internet & e-mailing ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 5200/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DIT

Diploma in Information Technology

DURATION: 6 MONTH

Eligibility : 12th	Code No. : DIG-R-860329
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Computer Networking & Internet ► Programming in C++ ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 5800/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

Computer Courses

DCHT

Diploma in Computer Hardware Technology

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860330
► Analog and Digital Electronics ► Operating System & Internet ► Microprocessors ► Installing & Assembling ► Peripheral Devices Installation & Maintenance ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 6400/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

D.W.T.

Diploma in Web Technology

DURATION: 9 MONTH

Eligibility : 10th	Code No. : DIG-R-860331
► Computer Concept & Fundamentals ► Windows/Operating System ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► HTML & Front Page & Internet ► DHTML (CSS) ► VB Script ► Java Script ► Web Browser and FTP ► Project	

FEES STRUCTURE

Reg. Fees : 1400/-

Course Fees: 10800/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DCAP

Diploma in Computer Application & Publishing

DURATION: 9 MONTH

Eligibility : 10th	Code No. : DIG-R-860332
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► HTML , Internet & e-mailing ► D.T.P. (Page Maker, Corel Draw, Photo Shop) ► Type Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.) ► Lab-I ► Project Work	

FEES STRUCTURE

Reg. Fees : 1300/-

Course Fees: 7900/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DCFAS

Diploma Course in Financial Accounting System

DURATION: 9 MONTH

Eligibility : 10th	Code No. : DIG-R-860333
► Computer Fundamental & O.S. ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Internet & Emailing ► Entertainment ► Tally ERP – 9.3 ► Vat, Service Tax, Accounting & Assignment ► Computer Maintenance & Software Installation	

FEES STRUCTURE

Reg. Fees : 1200/-

Course Fees: 8200/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

QESE

Quick Expert in Spoken English

DURATION: 6 MONTH

Eligibility : 10th	Code No. : DIG-R-860334
► Basic English Grammar with Written test ► Reading, Writing, Dictation and Understanding ► Vocabulary, Tenses, Collocation ► Developing Pronunciation with Rhythm ► Self Introduction ► Using Everyday Expressions ► Group Activities ► Telephone Etiquette ► Personal Grooming – Dressing, Body Language, Basic Etiquettes, Mannerism etc ► Listening Skills	

FEES STRUCTURE

Reg. Fees : 1000/-

Course Fees: 3600/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

DCA-WD

Diploma in Computer Application & Web Design

DURATION: 12 MONTH

Eligibility : 10 / 12th	SEMESTER - I	Code No: DIG-R-860335
► Computer Concept , Fundamentals & O.S ► MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access) ► Computer Networking & Internet ► HTML & Front Page ► Lab-I		
SEMESTER - II		
► D.T.P. (Corel Draw, Photoshop, Page Maker) ► Java Script & VB.Net ► Dream Weaver, Flash ► ASP/PHP ► Lab-II ► Project Work		

FEES STRUCTURE

Reg. Fees : 1800/-

Course Fees: 17500/-

Note: Exam Fee will be charge extra

Free
For All Students
Course Material,
Kit Bag &
Note Book

Computer Courses

DOAEP

Diploma in Office Accounting Expert & Publishing

Course registered under C.R.Act of MHRR
(Dept of Secondary & Higher Education)

Govt. of India

DURATION: 12 MONTH

Eligibility : 10 / 12th

Code No. : DIG-R-860311

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ HTML , Internet & e-mailing
- ▶ Lab-I
- ▶ Project Work

SEMESTER – II

- ▶ Basic of Financial Accounting
- ▶ Computerized Accounting Through Tally
- ▶ D.T.P. – Page Maker, Corel Draw, Photoshop
- ▶ Data Entry: Typing Skill (English), Speed Test, Scanning, Printing, CD / DVD Writing etc.
- ▶ Lab-II
- ▶ Project Work

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 9800/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

MDCA

Master Diploma in Computer Application

DURATION: 12 MONTH

Eligibility : 10 / 12th

Code No. : DIG-R-860336

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ HTML & Front Page & Internet
- ▶ Lab-I

SEMESTER – II

- ▶ C Language
- ▶ Programming in C++
- ▶ Java
- ▶ Lab-II
- ▶ Project Work

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 9500/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

ASEE

Advanced Spoken Expert in English

DURATION: 12 MONTH

Eligibility : 8 / 10th

Code No. : DIG-R-860337

SEMESTER – I

- ▶ Basic Idea of the Language
- ▶ Tenses
- ▶ Collocation
- ▶ Advanced English Grammar
- ▶ Reading Accuracy with neutral accent
- ▶ Advanced Vocabulary
- ▶ Voice Clarity & Modulation
- ▶ Advanced Extempore & Impromptu
- ▶ Group Discussion Skills & Practice
- ▶ Debate
- ▶ Role Play & Voice Recording
- ▶ Presentation Skills
- ▶ Public Speaking
- ▶ Mind Power Training
- ▶ Developing Leadership Skills
- ▶ Confidence Building – Positive Attitude
- ▶ Resume Writing
- ▶ Interview Skills
- ▶ Mock Interview

FEES STRUCTURE

Reg. Fees : 1000/-
Course Fees: 7500/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

DCPE

Diploma in Computer Programming Expert

DURATION: 12 MONTH

Eligibility : 12th

Code No. : DIG-R-860338

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ HTML & Front Page & Internet
- ▶ Java Script & VB Script
- ▶ Lab-I

SEMESTER – II

- ▶ C Language
- ▶ Visual FoxPro
- ▶ Programming with VB.Net
- ▶ Lab-II
- ▶ Project Work

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 13000/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

Computer Courses

A.D.C.T.T.Ed.

Advance Diploma in Computer Teacher Training Education

DURATION: 12 MONTH

Eligibility : 12th

Code No. : DIG-R-860339

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ School Organization & Administration
- ▶ Children Psychology
- ▶ HTML & Front Page & Interne
- ▶ Lab-I

SEMESTER – II

- ▶ Programming in C++
- ▶ Java
- ▶ Visual Basic
- ▶ Methods of Teaching
- ▶ Personality Development
- ▶ Lab-II
- ▶ Project Work/Lesson Plan

FEES STRUCTURE

Reg. Fees : 1800/-
Course Fees: 13500/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

D.P.C.T.T.Ed.

Diploma in Primary Computer Teacher Training Education

DURATION: 12 MONTH

Eligibility : 12th

Code No. : DIG-R-860341

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ School Organization & Administration
- ▶ Internet & e-mailing
- ▶ Lab-I

SEMESTER – II

- ▶ Programming in C++
- ▶ Children Psychology
- ▶ Methods of Teaching
- ▶ Personality Development
- ▶ Lab-II
- ▶ Project Work/Lesson Plan

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 12500/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

PG.D.I.T.Ed.

Post Graduate Diploma in Information Technology Education

DURATION: 12 MONTH

Eligibility : Graduate

Code No. : DIG-R-860342

SEMESTER – I

- ▶ Computer Concept , Fundamentals & O.S
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ Computer Network & Internet
- ▶ HTML & Front Page
- ▶ Lab-I

SEMESTER – II

- ▶ Java
- ▶ Programming in C++
- ▶ Programming with VB.Net
- ▶ Lab-II
- ▶ Project Work

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 14000/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book

ADOAP

Advance Diploma in Office Accounting Power

DURATION: 12 MONTH

Eligibility : 10 / 12th

Code No. : DIG-R-860340

SEMESTER – I

- ▶ Computer Fundamental & O.S.
- ▶ MS-Office (MS-Word, MS-Excel, MS-Power Point, MS-Access)
- ▶ HTML, Internet & e-mailing

SEMESTER – II

- ▶ D.T.P. (Adobe PageMaker, Photoshop, CorelDraw)
- ▶ Data Entry (Typing Skill, Speed Test, Scanning, Printing, CD/DVD Writing etc.)
- ▶ F.O.A. (Fundamental of Account) & Tally ERP 9

FEES STRUCTURE

Reg. Fees : 1600/-
Course Fees: 9500/-
Note: Exam Fee will be charge extra

Free

For All Students
Course Material,
Kit Bag &
Note Book